## **EP** Series Fingerprint Employee Time Clock Operation Guide



 Enroll User: Each user can register two fingerprints and one password . (Functions marked with a Star are for specific models that include these features.)



• Enroll Fingerprint: Place finger on the sensor twice to enroll fingerprints.



Enroll Password: Password length: 0-999999.

[OK]



Admin Setup: Admin(Administrator) has all the privileges of the machine. Please pay attention to the admin setup.



 $\label{eq:VerifyMode} Verify Mode] \rightarrow [OK] \rightarrow [OK] \rightarrow IoK] \rightarrow IoK$  \rightarrow IoK \rightarrow IoK

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Item	Explanation		
Any	Fingerprint only or ID+Password only		
PW+FP	It requires both Password and Fingerprint verification together		
ID+FP	Enter the user ID first, then verify the fingerprint		
Factory default setting	Any		
$\label{eq:Language} Language] \rightarrow [OK] \rightarrow [System] \rightarrow [OK] \rightarrow [Language] \rightarrow [OK] \rightarrow \\ Use [IN/ -]/[OUT/ -] to select ENG/FRCH/GERM/ \rightarrow [OK] \rightarrow [C] \rightarrow [OK].$			
Item	Explanation		
Language	Contains 11 languages: ENG(English), FRCH(French), GERM(German PTG(Portuguese), ITA(Italian), BULG(Bulgariar HUNG(Hungarian), SLVN(Slovenian), TURK(Tu	), SPAN(Spanish), n), SLVK(Slovak), urkish)	
Factory default setting	Related Language		
Net: M→ [Setup]→[OK]→[System]→[OK]→[Net]→[OK]→to select [Mode/IP Address/Subnet Masl /MAC Address/Gateway IP/Server IP/Server Port]→[OK]→Modify parameters→[C]→[OK].			
Item	Explanation	Factory default setting	
Mode	TCP/IP Server mode: Common network mode TCP/IP Client mode: Only communicate with the PC which has static IP	Server Mode	
IP Address	Set terminal IP address when communication of TCP/IP, IP address must be a static IP address	192.168.0.218	
Subnet Mask	Subnet Mask of the LAN	255.255.255.0	
MAC Address	Unique Physical address of the network moudle. This setting can not be modified.		
Gateway IP	Default Gateway of the LAN	192.168.0.1	
Server IP	The IP address of the Sever Machine when using Client Mode TCP/IP communication.	192.168.0.7	
Server Port	It's the Software Port number used when the read is configured for TCP/IP communication	5010	



Dev ID:  $M \rightarrow [Setup] \rightarrow [OK] \rightarrow [System] \rightarrow [OK] \rightarrow [Dev ID] \rightarrow [OK] \rightarrow Input the device's ID$  $\rightarrow$ [OK] $\rightarrow$ [C] $\rightarrow$ [OK].

Item	Explanation
1-999999999	Device ID of the unit which is required in software communication
Factory default setting	1

## $\label{eq:WorkCode: Maxwells} WorkCode: \overset{M \rightarrow \ [Setup] \rightarrow [OK] \rightarrow [System] \rightarrow [OK] \rightarrow [WorkCode \ Scope] \rightarrow [OK] }{ \rightarrow Input \ Max \rightarrow [OK] \rightarrow input \ Min \rightarrow [OK] \rightarrow [C] \rightarrow [OK]. }$

Item	Explanation
0-999999	Valid scope for the Workcode
Factory default setting	Max 999999 Min 0

Tips: WorkCode indicates the work type , easily distinguishes which attendance record is related to which work type.

## Precision, Volume, Auto off, Auto Update, Image Disp., Log Alert, Re-Verify

Item	Explanation
Precision	Set terminal fingerprint matching precision. 0-[Normal],1-[Good], 2-[Exact].
Volume	Set the terminal voice volume. 0-[mute], 5-[Max].
Auto off	Set the time duration for an idle clock to go into sleep mode. No-[Not Off], 250min-[Max Time].
Auto Update	Auto update means the previous lower quality fingerprint template will be automatically replaced by the new higher quality one during fingerprint verification.
Image Disp.	Choose to display the fingerprint image on the screen during the verification process. [Yes] - show fingerprint image, [No] - not show fingerprint image
Log Alert	The terminal will alarm when the memory capacity is less than the [Log Alert] value.[No]-Not alarm, Max. value 5,000.
Re-Verify	The duration of time in which the terminal will ignore repeated attempts for authentication. [No]: Disable the function; Max. value is 250 min.